

List To Do

for _____

Now

- Fill in and sign the **contract**
 - make sure everything is filled in correctly
 - fill in all your contact information
- Provide sheet with **names and addresses** of all locations
 - include **directions** if possible
- Fill in **worksheet(s)** provided
- Write **check** for Deposit

- Send all of the above to me to reserve your date!

Inès Younkins - Felix Creative
P.O. Box 82
Middletown, MD 21769

Two Months before

- Last chance to decide if you want **Engagement Photos** (\$200.00, up to two hours, three 8x10s plus signing matte) contact me for scheduling

A few Days before

- Prepare list of V.I.P.s to include in family group photos and
- designate a **helper** who knows everyone

- E-mail me with
 - final program for ceremony
 - all last minute changes (especially time or location?)
 - revisions to general timeline if applicable

On Wedding Day

- Take along photographer's payment - have parent or best man pay me if you're too busy
- Take the list you prepared for family group photos if you didn't E-mail it to me

Do not mail anything last minute.
E-mail is best, or just call me.
My cell phone for the wedding day is 301.693.9839.

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